



(1) Generic Name – The first name starting with capitals and

(2) Specific Name – The name of the species starting with a simple initial letter.

Botanical name is usually written in italics or underlined. E.g. Zea mays is the botanical name for maize or corn.

The name of a “Horticultural sport”, “Variety”, ‘Hybrid’ or ‘Cultivar’ if known may be written within single/double quotation marks with a capital initial letter after the species name or after the generic name, if the species name is not known.

e.g. Dracaena fragrans “Massangeana”

Dracaena “Massangeana”

but, should never be referred to as “Massageana” in the permit application.

6. Specify the quantities required and the probable dates of import in the appropriate places in the application.
7. Indicate the source of supply giving the name and address of supplier. Direct imports from tropical America are prohibited.
8. Indicate clearly the type of material you wish to import, seeds/seedlings cuttings, plants, unrooted cuttings, rhizomes, bulbs, corms *in vitro* cultures, tissue cultured plants without medium (ex-agar) etc.
9. If you intend to import any new material for which evaluation was not done, please submit details such as catalogue details and other data of the material that will help us a speedy evaluation.
10. All duly filled applications are processed within one week of receipt. The applicants are advised that they should keep a minimum of three weeks from the date of application to receive the permits by post.